

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD**

**BASIC FINANCIAL STATEMENTS**

**JUNE 30, 2019**

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD**

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## Independent Auditor's Report

Members of the South Carolina Soybean Board  
Columbia, South Carolina

### Report on the Financial Statements

We have audited the accompanying financial statements of the South Carolina Department of Agriculture - Soybean Board (the Soybean Board) special revenue fund as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Soybean Board's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Basis for Qualified Opinion**

As explained in Note 1 to the financial statements, the Soybean Board has not recorded a liability for unfunded pension costs or unfunded postemployment benefits other than pensions (OPEB) in the financial statements. The Governmental Accounting Standards Board (GASB) requires that the Soybean Board recognize its proportionate share of the liability as a participant in the South Carolina Retirement System, the South Carolina Retiree Health Insurance Trust Fund and the South Carolina Long-Term Disability Insurance Trust Fund. The effects on the accompanying financial statements for failure to record the liability has not been determined.

## **Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the South Carolina Department of Agriculture – Soybean Board special revenue fund as of June 30, 2019, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

As described in Note 1, the financial statements of the South Carolina Department of Agriculture - Soybean Board special revenue fund are intended to present the financial position and results of operations of only that portion of the funds of the South Carolina Department of Agriculture attributable to the transactions of the Soybean Board special revenue fund and do not include any other accounts or funds of the South Carolina Department of Agriculture or any other department or component unit of the State of South Carolina, and are not intended to present fairly the financial statements and results of operations of the South Carolina Department of Agriculture in conformity with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Management has omitted management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Soybean Board's basic financial statements. The accompanying Schedule of Activities - Actual and Budget and the Schedule of Contracts/Grants in Process are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Activities - Actual and Budget and the Schedule of Contracts/Grants in Process are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Report on Other Regulatory Requirements**

In connection with our audit, nothing came to our attention that caused us to believe that the Soybean Board was not in compliance with the provisions of the *Soybean Promotion, Research and Consumer Information Act of 1990* (the Act) , and the *Soybean Promotion and Research Order* (the Order) relative to the use of funds collected by the Soybean Board and with the terms described in Section 1220.228(a) of the Order relative to prohibited uses of funds collected by the Soybean Board.

In connection with our audit, nothing came to our attention to indicate the Soybean Board failed to comply with the items, in so far as they relate to accounting matters of the Act and the Order relative to the use of funds collected by the Soybean Board and with the terms described in Section 1220.228(a) of the Order relative to prohibited uses of funds collected by the Soybean Board.

In connection with our audit, we read the Agriculture Marketing Service's (AMS) *Investment Policy for Commodity Programs* dated February 7, 2011, and noted there were no invested funds held by the Soybean Board.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 19, 2019, on our consideration of the Soybean Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Soybean Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Soybean Board's internal control over financial reporting and compliance.



Columbia, South Carolina  
September 19, 2019

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD  
BALANCE SHEET  
GOVERNMENTAL FUND  
JUNE 30, 2019**

**ASSETS**

Cash	\$ 1,061,881
Accounts receivable, net	<u>49,544</u>
Total assets	<u><u>1,111,425</u></u>

**LIABILITIES**

Accounts payable	56,721
Accrued salaries and related benefits	<u>3,852</u>
Total liabilities	<u>60,573</u>

**FUND BALANCE**

Assigned	<u>1,050,852</u>
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Total liabilities and fund balance	<u><u>\$ 1,111,425</u></u>
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The accompanying notes are an integral part of the financial statements.

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD  
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUND  
FOR THE YEAR ENDED JUNE 30, 2019**

**REVENUE**

Assessments	\$ 485,042
Less, assessments remitted to other states	(145,007)
Less, assessments remitted to United Soybean Board	<u>(146,026)</u>
Net assessment revenue	194,009
Refund of prior year project expenditures	<u>22,163</u>
Total revenues	<u>216,172</u>

**EXPENDITURES**

Salaries and benefits	58,174
Research	100,355
Operating expenditures	103,599
Board meetings and related costs	5,047
Travel	5,056
Professional and consulting services	<u>2,050</u>
Total expenditures	<u>274,281</u>
Excess (deficiency) of revenue over (under) expenditures	(58,109)
Fund balance, beginning	<u>1,108,961</u>
Fund balance, ending	<u><u>\$ 1,050,852</u></u>

The accompanying notes are an integral part of the financial statements.

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES**

Reporting Entity

The South Carolina Soybean Board (also referred to as the “South Carolina Department of Agriculture – Soybean Board” or “Soybean Board”) was established as a commodity board under Section 46-17-190 of the South Carolina Code of Laws of 1962 and is included as part of the South Carolina Department of Agriculture. The Department of Agriculture is considered part of the State of South Carolina’s primary government and as such is included in the State of South Carolina’s Comprehensive Annual Financial Report. The Soybean Board was established for education, promotion and research to strengthen the soybean industry’s position in the marketplace.

The South Carolina Soybean Board, whose members are elected by local producers, is the governing body of the Soybean Board.

The South Carolina Department of Agriculture administers the funds of the Soybean Board. The Soybean Board operates as a special revenue fund of the Department of Agriculture. The accompanying financial statements present the financial position and results of operations solely of the Soybean Board special revenue fund and do not include any other funds of the State of South Carolina.

Basis of Presentation and Accounting

The financial statements were prepared using the fund accounting principles per the Government Accounting Standards Board (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*. The accounts of the Soybean Board are a special revenue fund of the Department of Agriculture. Government resources are allocated to and accounted for in this individual fund based upon the purposes for which they are to be spent and the means by which spending activities are controlled. All accounts of the Soybean Board are reported in the special revenue funds of the South Carolina Department of Agriculture financial statements.

The Soybean Board funds are accounted for in a special revenue fund. Special revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted to expenditures for specific purposes.

Special revenue funds of governmental units are accounted for using the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available as net current assets. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the State considers revenue to be available if it is collected within one month of the end of the current fiscal period.

Expenditures are recognized under the modified accrual basis of accounting generally when the related fund liability is incurred.

(Continued)



**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED)**

**Budgetary Controls**

Several months prior to the start of the fiscal year, the Executive Director of the Soybean Board develops a budget proposal for revenue and expenditures. The proposal is developed through evaluation of historical financial data and knowledge of future events. The proposal is presented to the Soybean Board for both discussion and review.

**Fund Balances**

The Soybean Board reports the following classifications of fund balances:

Nonspendable – Fund balances that are not in spendable forms or are required to be maintained intact.

Restricted – Fund balances that are limited to restrictions by creditors, grantors, laws, and regulations of any other governments.

Committed – Fund balances that contain self-imposed constraints of the government from its highest level of decision making authority, the South Carolina Soybean Board.

Assigned – Fund balances that contain self-imposed constraints of the government to be used for a particular purpose.

Unassigned – Fund balances that are not constrained for any particular purpose.

At June 30, 2019, the Soybean Board's fund balance has been classified as assigned.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue, and expenditures and affect disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

(Continued)

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED)**

Pension Liability

In 2015, the Soybean Board adopted the provisions of GASB Statement No. 68 *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement 27*, which requires that the Soybean Board recognize in its financial statements its proportionate share of pension liability as a participant in the South Carolina Retirement System. The Soybean Board's funds are administered by the South Carolina Department of Agriculture, and the Soybean Board's sole employee is included in the South Carolina Department of Agriculture's pension liability. However, the Soybean Board has not determined its proportionate share of the pension liability. See Note 3 for additional information.

Other Postemployment Benefits (OPEB)

In 2018, the Soybean Board adopted the provisions of GASB Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions* which requires that the Soybean Board recognize in its financial statements its proportionate share of the other postemployment benefits liability as a participant in the South Carolina Retiree Health Insurance Trust Fund and the South Carolina Long-Term Disability Insurance Trust Fund. The Soybean Board's funds are administered by the South Carolina Department of Agriculture, and the Soybean Board's sole employee is included in the South Carolina Department of Agriculture's other postemployment benefits liability. However, the Soybean Board has not determined its proportionate share of the other postemployment benefits liability. See Note 4 for additional information.

**NOTE 2 – DEPOSITS AND INVESTMENTS**

All deposits of the Soybean Board are under the control of the State Treasurer who, by law, has sole authority for investing State funds.

South Carolina State law requires full collateralization of all South Carolina State Treasurer bank balances. The South Carolina State Treasurer must correct any deficiencies in collateral within seven (7) days. As of June 30, 2019, all South Carolina State Treasurer bank balances were fully insured or collateralized with securities held by the State of South Carolina or its agent in the State of South Carolina's name.

Custodial credit risk for deposits is the risk that in the event of a depository financial institution's failure, the Soybean Board's deposits may not be returned or the Soybean Board will not be able to recover collateral securities in the possession of an outside party.

Section 11-13-60 of the South Carolina Code of Laws requires these funds to be fully insured or collateralized. All deposits of the Soybean Board met these requirements and are either covered by federal depository insurance or collateralized with securities held by the depository financial institution's trust department or agent in the Soybean Board's name.

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 – PENSION PLANS**

Plan Description

The sole employee of the Soybean Board is eligible to participate in a retirement plan through the South Carolina Retirement System (SCRS), a cost-sharing multiple-employer defined benefit pension plan administered by the Retirement Benefits Division of the South Carolina Public Employee Benefits Authority (PEBA), a public employee retirement system. Generally, all full-time or part-time equivalent State employees in a permanent position are required to participate in the contribute to the SCRS as a condition of employment unless exempted by law as provided in Section 9-1-480 of the South Carolina Code of Laws, as amended, or are eligible and elect to participate in the State Optional Retirement Program (ORP). The SCRS plan provides a life-time monthly retirement annuity benefits to eligible members as well as disability, survivor options, annual benefit adjustments, death benefits, and incidental death benefits to eligible employees and retired members.

The Retirement Benefits Division maintains five independent defined benefit plans and issues its own publicly available Comprehensive Annual Financial Report (CAFR) which includes financial statements and required supplementary information. A copy of the separately issued CAFR may be obtained by writing to the South Carolina Public Employee Benefit Authority, P.O. Box 11960, Columbia, South Carolina 29211-1960. Furthermore, the Division and the five pension plans are included in the State of South Carolina's CAFR.

Plan Benefits

Under the SCRS, Class II members are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years of credited service regardless of age. Employees who first became members of the SCRS after June 30, 2012 are considered Class III members and are eligible for a full service retirement annuity upon reaching age 65 or upon meeting the rule of 90 requirement (i.e., the member's age plus the years of service add up to a total of at least 90).

The benefit formula for full service retirement annuity effective since July 1, 1989 for the SCRS is 1.82 percent of an employee's average final compensation (AFC) multiplied by the number of years of credited service. For Class II members, the AFC is the average annual earnable compensation during the highest 12 consecutive quarters and includes an amount for up to 45 days termination pay at retirement for unused annual leave. For Class III members, the AFC is the average annual earnable compensation during the highest 20 consecutive quarters and termination pay for unused annual leave at retirement is not included. Early retirement options with reduced benefits are available as early as age 55 for Class II members and age 60 for Class III members. Class II members are vested for a deferred annuity after five years of earned service. Class III members are vested for a deferred annuity after eight years of earned service. Members qualify for a survivor's benefit upon completion of 5 years of earned service and either have at least 15 years of total service credit or are at least 60 years of age at time of death.

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**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 – PENSION PLANS (CONTINUED)**

Disability annuity benefits are available to Class II members if they have permanent incapacity to perform regular duties of the member's job and they have at least 5 years of earned service (this requirement does not apply if the disability is a result of a job related injury). Class III members can apply for disability annuity benefits provided they have a permanent incapacity to perform the regular duties of the member's job and they have a minimum of eight years of credited service. For disability applications received after December 31, 2013, a member of SCRS will have to be approved for disability benefits from the Social Security Administration in order to be eligible for SCRS disability retirement benefits.

An incidental death benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service or to a working retired contributing member. There is no service requirement for death resulting from actual performance of duties for an active member

Effective July 1, 2018, employees participating in the SCRS were required to contribute 9.00% of all earnable compensation. The SCRS contribution rate for fiscal year 2019 is a base retirement contribution of 14.41%, .15% for the incidental death program and a 6.05% surcharge that will fund retiree health and dental insurance coverage (See Note 4). The Soybean Board's actual contribution to the SCRS for the year ended June 30, 2019 was approximately \$5,400 excluding the surcharge. Also, the Soybean Board paid employer incidental death benefit contributions of approximately \$60 per year for the current fiscal year ended June 30, 2019, at the rate of .15% of compensation.

Article X, Section 16, of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit, and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined.

While the surcharge to fund retiree health and dental insurance benefits is collected by the Retirement Benefits Division of PEBA, it is remitted to the Insurance Benefits Division of PEBA, which is responsible for administration of retiree health and dental insurance benefits and establishment of the applicable retiree insurance surcharge rate.

At June 30, 2019 the Soybean Board has not determined its proportionate share of the net pension liability of the SCRS and as such, this liability has not been recorded in its financial statements. The net pension liability defined of the SCRS defined benefit pension plan was determined based on the July 1, 2018 actuarial valuations, using membership data as of July 1, 2017, projected forward to June 30, 2018, and financial information of the pension trust funds as of June 30, 2018, using generally accepted actuarial procedures. The Soybean Board's portion of the net pension liability was based on the Soybean Board's share of contributions to the pension plan relative to the contributions of all participating entities. The Soybean Board's funds are administered by the South Carolina Department of Agriculture, and the Soybean Board's sole employee is included in the South Carolina Department of Agriculture's pension liability.

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 4 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

Plan Description

In accordance with the South Carolina Code of Laws and the annual Appropriations Act, the State provides post-employment health and dental and long-term disability benefits to retired State and school district employees and their covered dependents. The Soybean Board contributes to the South Carolina Retiree Health Insurance Trust Fund (SCRHITF) and the South Carolina Long-Term Disability Insurance Trust Fund (SCLTDITF), cost-sharing multiple employer defined benefit postemployment healthcare, and long-term disability plans administered by the Insurance Benefits Division (IB), a part of the South Carolina Public Employee Benefit Authority (PEBA).

Benefits

The SCRHITF is a healthcare plan that covers retired employees of the State of South Carolina, including all agencies and public school districts. The SCRHITF provides health and dental insurance benefits to eligible retirees. Generally, retirees are eligible for the health and dental benefits if they have established at least ten years of retirement service credit. For new hires beginning employment May 2, 2008 and after, retirees are eligible for benefits if they have established 25 years of service for 100% employer funding and 15-24 years of service for 50% employer funding.

The SCLTDITF is a long-term disability plan that covers employees of the State of South Carolina, including all agencies and public school districts. The SCLTDITF provides disability payments to eligible employees that have been approved for disability.

Funding Policies

Section 1-11-710 of the South Carolina Code of Laws of 1976, as amended, requires these postemployment and long-term disability benefits be funded through annual appropriations by the General Assembly for active employees to the IB and participating retirees to the PEBA, except for the portion funded through the pension surcharge and provided from the other applicable sources of the IB. For active employees who are not funded by State General Fund appropriations, participating employees are mandated by State statute to contribute at a rate assessed each year by the Department of Administration Executive Budget Office.

The Soybean Board paid approximately \$2,300 applicable to the surcharge included with the employer contribution for retirement benefits for the fiscal year ended June 30, 2019. BLTD benefits are funded through a person's premium charged to State agencies, public school districts, and other participating local governments. The SCLTDITF premium is billed monthly by PEBA, Insurance Benefits and transferred monthly to the SCLTDITF.

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**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 4 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)**

In accordance with part (b) of paragraph 69 of GASB Statement No. 75, participating employers should recognize revenue in an amount equal to the employer's proportionate share of the change in the collective net OPEB liability arising from contributions to the OPEB plan during the measurement period from non-employer contributing entities for purposes other than the separate financing of specific liabilities to the OPEB plan. Therefore, employers should classify this revenue in the same manner as it classifies grants from other entities.

For purposes of measuring the net OPEB liability, deferred outflows and inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB Trusts, and additions to and deductions from the OPEB Trusts fiduciary net position have been determined on the same basis as they were reported by the OPEB Trusts. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Therefore, benefit and administrative expenses are recognized when due and payable. Investments are reported at fair value.

PEBA, Insurance Benefits, issues audited financial statements and required supplementary information for the OPEB Trust Funds. This information is publicly available through the Insurance Benefits' link on PEBA's website at [www.peba.sc.gov](http://www.peba.sc.gov) or a copy may be obtained by submitting a request to PEBA – Insurance Benefits, 202 Arbor Lake Drive, Columbia, SC 29223. PEBA is considered a division of the primary government of the state of South Carolina and therefore, OPEB Trust fund financial information is also included in the comprehensive annual financial report of the state.

At June 30, 2019 the Soybean Board has not determined its proportionate share of the net OPEB liability and as such, this liability has not been recorded in its financial statements. The net OPEB liability was determined based on the July 1, 2018 actuarial valuations, using membership data as of July 1, 2017, projected forward to June 30, 2018, and financial information of the pension trust funds as of June 30, 2018, using generally accepted actuarial procedures.

**NOTE 5 – RELATED PARTY TRANSACTIONS**

The Soybean Board has certain transactions with the South Carolina Department of Agriculture and various other state agencies.

Services received at no cost from State agencies include maintenance of certain accounting records and disbursement processing from the Comptroller General; check preparation and banking functions from the State Treasurer; legal services from the Attorney General; procurement services from the State Fiscal Accountability Authority; and various other centralized functions from the Department of Administration.

The Department of Agriculture provides to the Soybean Board at no cost, office space, personnel and payroll services, record keeping, disbursement processing, insurance coverage and other centralized functions.

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**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 – RELATED PARTY TRANSACTIONS (CONTINUED)**

The Soybean Board also had financial transactions with various State agencies during the fiscal year. Payments were made to certain divisions of the Department of Administration for office supplies, telephone, postage, and data processing services. The amount of 2019 expenditures applicable to related party transactions are not readily available.

The Soybean Board paid \$54,289 to Clemson University and \$5,000 to the University of South Carolina, respectively, both State supported institutions, for soybean related research.

The Soybean Board, as a Qualified State Soybean Board, remits a portion of its assessment proceeds to the United Soybean Board in accordance with the *Soybean Promotion and Research, and Consumer Information Act of 1990* (the Act). The Act provides for the establishment of a coordinated program of promotion, research and consumer information designed to strengthen the soybean industry's position in the marketplace, as well as to maintain and expand domestic and foreign markets and uses for soybeans and soybean products. As provided in the Act, the Secretary of the United States Department of Agriculture (the Secretary) issued the *Soybean Promotion and Research Order*, effective November 28, 1990, which provides the terms and conditions for the Act's administration. The United Soybean Board consists of various members who are representatives of the soybean industry in the United States.

The program is financed exclusively by an assessment of .005% of the net market price of the soybeans sold by the producer. The assessments are remitted to the Soybean Board. The United Soybean Board receives approximately one-half of assessment monies and the South Carolina Soybean Board retains the remainder.

During this fiscal year, the Soybean Board did not receive credits from the United Soybean Board to be used against the monthly 50% remittances for assessments. This credit provision has been enacted to lessen the impact of unfavorable market conditions upon soybean assessments. These credits are calculated by the United Soybean Board and are based on a comparison of the five-year average of revenue to the most current year's revenue.

**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE – SOYBEAN BOARD**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 – RISK MANAGEMENT**

The Soybean Board is exposed to various risks of loss and maintains State or commercial insurance coverage for certain risks. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Soybean Board. The Soybean Board has not had any claims in the past three years. There were no significant reductions in insurance coverage from coverage in the prior year. The South Carolina Department of Agriculture pays insurance premiums to certain State agencies and commercial insurers to cover risks that may occur in normal operations. The insurers promise to pay to or on behalf of the insured for covered premium losses sustained during the policy period in accord with the insurance policy and benefit program limits.

The South Carolina Department of Agriculture provides the Soybean Board with insurance at no cost. The South Carolina Department of Agriculture and other entities pay premiums to the State's Insurance Reserve Fund (IRF) which issues policies, accumulates assets to cover the risks of loss and pays claims incurred for covered losses related to the following Fund assets, activities, and/or events.

1. Personal property and equipment – Eighty percent of each loss is covered by the IRF. Losses are subject to a \$1,000 deductible.
2. Data processing equipment – Coverage is up to \$100,000 per loss with a \$1,000 deductible.
3. Torts.

The IRF is a self-insurer and purchases reinsurance to obtain certain services and specialized coverage and to limit losses. The IRF's rates are determined actuarially.

The South Carolina Department of Agriculture purchases insurance coverage for employee fidelity bond insurance coverage arising from theft or misappropriations. The policy has a \$1,000 deductible with a coverage limit of \$50,000.

The Soybean Board has not recorded any estimated losses or expenditures related to the deductible or policy limits because there is no evidence of asset impairment or other information to indicate a loss should be recorded.

All payments for insurance are made by the South Carolina Department of Agriculture and the Soybean Board does not reimburse any of those expenses.

**NOTE 7 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through September 19, 2019, which is the date that these financial statements were available to be issued.



**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE SOYBEAN  
BOARD  
SCHEDULE OF ACTIVITIES - ACTUAL AND BUDGET  
YEAR ENDED JUNE 30, 2019  
COMPARED TO ACTUAL ONLY FOR YEAR ENDED JUNE 30, 2018**

	<u>June 30, 2019</u>			<u>June 30, 2018</u>
	<u>Actual</u>	<u>Budget (Unaudited)</u>	<u>Variance from Budget</u>	<u>Actual</u>
<b>REVENUE</b>				
Assessments collected from first purchasers	\$ 485,042	\$ 830,930	\$ (345,888)	\$ 846,267
Total assessments	485,042	830,930	(345,888)	846,267
Less, assessments remitted to other states	145,007	349,650	(204,643)	338,143
Less, assessments remitted to United Soybean Board	146,026	265,000	(118,974)	200,780
Total assessments remitted	291,033	614,650	(323,617)	538,923
Net assessment revenue	194,009	216,280	(22,271)	307,344
Refund of prior year project expenditures	22,163	-	22,163	-
Total revenues	216,172	216,280	(108)	307,344
<b>EXPENDITURES</b>				
Salaries and benefits	58,174	46,742	11,432	46,065
Research	100,355	75,775	24,580	124,162
Operating expenditures	103,599	91,595	12,004	82,102
Board meetings and related costs	5,047	12,880	(7,833)	1,400
Travel	5,056	15,000	(9,944)	15,952
Professional and consulting services	2,050	2,100	(50)	85
Total expenditures	274,281	244,092	30,189	269,766
Increase (decrease) in fund balance	\$ (58,109)	\$ (27,812)	\$ (30,297)	\$ 37,578

**QUALIFIED STATE SOYBEAN BOARD - SOUTH CAROLINA**  
**SCHEDULE OF CONTRACTS/GRANTS IN PROCESS**  
**June 30, 2019**

<b>Contract/Grant Description</b>	<b>Total Budgeted</b>	<b>Total Expended as of June 30, 2019</b>	<b>Remaining Balance as of June 30, 2019</b>
Quality Assurance Program - National Biodiesel Board	\$ 1,000	\$ 939	\$ 61
2019 Biodiesel Market Expansion Drive	1,000	2,000	(1,000)
Feasibility of Expanding Soybean Processing Capacity in SC	-	20,500	(20,500)
Final Modification, Evaluation and Release of the Smart Irrigation SB App	13,000	13,000	-
Management of Early Maturing Soybeans in the Carolinas	5,000	4,627	373
High-Throughout Image Analysis for Soybean Nutrients (USC)	5,000	5,000	-
Various Soyeane Research Projects with Clemson University	<u>50,775</u>	<u>54,289</u>	<u>(3,514)</u>
	<u>\$ 75,775</u>	<u>\$ 100,355</u>	<u>\$ (24,580)</u>

**Independent Auditor's Report on Internal Control Over Financial  
Reporting and on Compliance and Other Matters Based on an  
Audit of Financial Statements Performed in Accordance  
with *Government Auditing Standards***

Members of the South Carolina Soybean Board  
Columbia, South Carolina

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, of financial statements of the South Carolina Department of Agriculture – Soybean Board (the Soybean Board) as of and for the year ended June 30, 2019, and related notes to the financial statements, which collectively comprise the Soybean Board's basic financial statements and have issued our report thereon dated September 19, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Soybean Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Soybean Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Soybean Board's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule as item 2019-001 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Soybean Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Specifically, compliance with *the Soybean Promotion, Research and Consumer Information Act of 1990* ("the Act") and the *Soybean Promotion and Research Order* ("the Order") relative to the use of funds collected by the Soybean Board and with the terms described in Section 1220.228(a) of the Order relative to prohibited uses of funds collected by the Soybean Board, is the responsibility of the Soybean Board's management. In connection with our audit, nothing came to our attention to indicate that the Soybean Board has not complied, in all material respects, with the Act and the Order referred to above in so far as they relate to accounting matters of the Act and the Order relative to the use of funds collected by the Soybean Board and with the terms described in Section 1220.228(a) of the Order relative to prohibited uses of funds collected by the Soybean Board.

Additionally, in connection with our audit, we read the Agriculture Marketing Service's (AMS) *Investment Policy for Commodity Programs* dated February 7, 2011, and noted that there were no invested funds held by the Soybean Board.

## **The South Carolina Soybean Board's Response to Findings**

The Soybean Board's response to the finding identified in our audit is included in the section of this report titled "Schedule of Findings and Responses". The Soybean Board's responses were not subjected to the auditing procedures applied in the audit of financial statements and, accordingly, we express no opinion on them.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Columbia, South Carolina  
September 19, 2019

SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED JUNE 30, 2019

**Section I. Summary of Auditor's Results**

*Financial Statements*

Type of auditor's report issued: Qualified

Internal control over financial reporting:

- |   |                   |                  |
|---|-------------------|------------------|
| • Material weakness(es) identified?       | <u>  X  </u> Yes  | <u>      </u> No |
| • Significant Deficiency(ies) identified? | <u>      </u> Yes | <u>  X  </u> No  |

Noncompliance material to financial statements noted?	<u>      </u> Yes	<u>  X  </u> No
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**Section II. Financial Statement Findings**

**Item 2019-001: Financial Reporting - Accuracy of Accounting Records**

***Condition***

Internal controls over financial reporting were inadequate to prevent or detect material misstatements during the preparation of the Soybean Board's financial statements and in the supporting accounting records.

***Context***

During our testing of controls over cash disbursements we identified two coding errors that were not detected or corrected by management during the review process and as a result, material audit adjustments were necessary.

***Cause***

These errors were not detected during management review.

***Effect***

Amounts in the financial statements were inaccurate. As a result, material audit adjustments were required.

***Criteria***

Current internal control procedures state that all supporting documentation is reviewed by a designated party prior to authorization of payment and that management reviews budget and expenditure reports on a periodic basis.

SOUTH CAROLINA DEPARTMENT OF AGRICULTURE  
SOYBEAN BOARD  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED JUNE 30, 2019

***Recommendation***

We recommend management review its procedures over the cash disbursement process to ensure accuracy of financial records for inclusion in the financial statements and make applicable changes to strengthen these procedures.

***Views of Responsible Officials and Planned Corrective Action***

Management of the Soybean Board and finance personnel of the Department of Agriculture will work closely together in the future to ensure expenditures are properly coded before payment is made.